

## Change of details Form

### Collective Investments (Unit Trust)

#### CLIENT DETAILS

Please ensure that all required supporting documentation is submitted with this instruction as stipulated in the Financial Intelligence Centre Act.

ENTITY NUMBER*	<input type="text"/>	TITLE	<input type="text"/>
NAME/S*	<input type="text"/>	SURNAME/NAME OF LEGAL ENTITY*	<input type="text"/>
IDENTITY/PASSPORT / REGISTRATION NUMBER*	<input type="text"/>	CELLPHONE NUMBER*	<input type="text"/>
TELEPHONE (WORK)	<input type="text"/>	EMAIL ADDRESS*	<input type="text"/>

#### \*Compulsory section

#### FATCA/CRS SELF-CERTIFICATION DECLARATION FOR INDIVIDUALS

As part of STANLIB's obligation to comply with the U.S Foreign Account Tax Compliance Act (FATCA) we require you to provide us with your tax information. This tax information will be kept on record and will be disclosed to the relevant tax authorities as and when required as per the FATCA regulation.

The information contained under this section is not tax advice. We recommend that you consult a professional tax or legal advisor for specific tax or legal advice. Each Controlling person needs to complete an individual IRS W-9 form for Tax identification and Certification as found on the IRS website: <https://www.irs.gov/pub/irs-pdf/fw9.pdf>.

#### CITIZENSHIP DETAILS \*

ARE YOU A USA CITIZEN?  YES  NO

If you have selected 'YES', please complete an individual IRS W-9 form for Tax identification and Certification found on the IRS website: <https://www.irs.gov/pub/irs-pdf/fw9.pdf>.

#### TAX INFORMATION \*

ARE YOU A REGISTERED TAX PAYER?  YES  NO

ARE YOU A REGISTERED TAX PAYER IN THE USA?  YES  NO

ARE YOU REGISTERED TAX PAYER IN MULTIPLE COUNTRIES?  YES  NO

1. By ticking 'No' you confirm that you are not registered for Tax and you are still required to complete country(ies) of tax residency on the table below.
2. If 'YES' to any of the above, please list all countries in which you are a resident for tax purposes and provide the associated Tax Identification Numbers on the table below.
3. By ticking 'Not applicable' on the table below, you confirm that the country specified does not issue Tax Identification Numbers.

Country(ies) of Tax Residency *	Tax Identification Number *	Not Applicable
1.		<input type="checkbox"/>
2.		<input type="checkbox"/>
3.		<input type="checkbox"/>
4.		<input type="checkbox"/>
5.		<input type="checkbox"/>

#### \*Compulsory Section



DETAILS UPDATE \*

Please tick the appropriate field below for the change you wish to implement on your investment profile.

<input type="checkbox"/> EMAIL ADDRESS	<input type="checkbox"/> TELEPHONE/CELLPHONE NUMBER	<input type="checkbox"/> ADDRESS DETAIL (POSTAL/PHYSICAL)	<input type="checkbox"/> BANKING DETAIL
<input type="checkbox"/> DEBIT ORDER DETAILS	<input type="checkbox"/> ANNUAL CONTRIBUTION INCREASE	<input type="checkbox"/> INCOME DISTRIBUTION	<input type="checkbox"/> PHASE IN OPTION

\*Compulsory section

CHANGE OF ADDRESS

PHYSICAL ADDRESS

COMPLEX / UNIT / HOUSE NUMBER \*

COMPLEX NAME / ESTATE \*

STREET NUMBER \*

STREET NAME / FARM NAME / AREA NAME \*

SUBURB / DISTRICT \*

CITY / TOWN \*

COUNTRY \*  CODE \*

POSTAL ADDRESS

SAME AS PHYSICAL ADDRESS

PO BOX NUMBER

POST OFFICE NAME

POSTAL CODE

PRIVATE BAG NUMBER

POST OFFICE NAME

POSTAL CODE

POSTNET SUITE NUMBER

PRIVATE BAG NUMBER

POST OFFICE NAME

POSTAL CODE

CHANGE OF CONTACT NUMBER

NEW CELLPHONE NUMBER  -

CHANGE OF EMAIL ADDRESS

EMAIL ADDRESS



**CHANGE OF RECURRING DEBIT ORDER DETAILS \***

The product minimum recurring debit order amounts must be met, refer to our website [www.stanlib.com](http://www.stanlib.com) for more information.

- If all units are selected and the debit order is not requested to be cancelled, we will payout all available units at that time and balance of uncleared units when they clear, and the debit order will continue running.
- If all units are selected and the debit order cancellation is selected, we will payout all cleared units at the time of request and stop the debit order, uncleared units will be paid out when they clear.

DEBIT ORDER PREFERRED DATE  1ST (DEFAULT DATE)  15TH  25TH COMMENCEMENT DATE   -      
M M Y Y Y Y

PAYMENT FREQUENCY  MONTHLY  QUARTERLY  BI-ANNUALLY  ANNUALLY

CHANGE EXISTING DEBIT ORDER  YES  NO

LOAD NEW DEBIT ORDER (EXISTING CLIENTS ONLY)  YES  NO

\*If no date is selected, we will default to the 1<sup>st</sup> of the following month.

\*If frequency is not selected, we will default to a monthly payment frequency.

Fund Name	New debit order amount	Change debit order portfolio to (specify new portfolio name)	Cancel
	R		
	R		
	R		
	R		
	R		

**ANNUAL CONTRIBUTION INCREASE**

Should you wish to increase your recurring debit order automatically each year, please indicate this below:

PERCENTAGE INCREASE PER ANNUM  5%  10%  15%  20%

CANCEL ANNUAL DEBIT ORDER INCREASE  YES  NO

EFFECTIVE MONTH   -      
M M Y Y Y Y

**INCOME DISTRIBUTION**

All distributions will be reinvested as per the investment selection unless otherwise instructed.

Fund Name	Income Distribution Method			
	Pay into Bank Account	Reinvest into Existing Fund	Reinvest into Another Fund	Fund Name to Reinvest into
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**PHASE-IN OPTION**

**Please note that a Phase-in option and a Cash Flow Plan (CFP) are not allowed to run on the same fund concurrently. Phase-in will move all units from the STANLIB Money Market Fund to the target fund at the requested period over the period selected.** The amount to be phased in will be calculated in accordance with the percentage selected based on the original amount stipulated below, until the balance in the STANLIB Money Market Fund has reduced to zero. Any distribution amounts payable from the Money Market fund will be reinvested into the first fund indicated below.





